



भारतीय आयुध निर्माणियों
रक्षा मंत्रालय
आयुध निर्माणों, दमदम
जेशोर रोड,
कोलकाता - 700 028
आइ एस ओ 9001 : 2000
प्रमाणित निर्माणों



INDIAN ORDNANCE FACTORIES
MINISTRY OF DEFENCE
GOVT. OF INDIA
ORDNANCE FACTORY, DUM DUM
JESSORE ROAD, KOLKATA - 700 028
AN ISO 9001 : 2000 CERTIFIED FACTORY



No.01/75/Pre-2016/Revision/P.Cell/ESTT

Dated: 08-07-2017

Applications are invited in the prescribed format for revision of Pension of Pre-2016 Pensioners/Family Pensioners who has retired/worked last from Ordnance Factory Dum Dum (OFDC) under Ministry of Defence.

Only employees retired/worked last from OFDC (Pensioners/Family Pensioners) are requested to apply in the prescribed proforma as enclosed below along with the following relevant documents in support of their claim.

- Self-Attested copy of Original PPO, Revised PPO, Corrigendum PPO.
- Latest Address of the Pensioners/Family Pensioner.
- Self-Attested copy of Pan Cards.
- Self-Attested copy of Aadhar Cards.
- Mobile No.
- Email Id, if any.
- Bank details along with IFSC of Paying Branch (Pension account).

Pensioners may submit the aforesaid documents (2 copies of each document) alongwith the application form by hand at Establishment Section in OFDC during the working hours and may also send the scanned documents alongwith the filled application form in pdf format by email at ofdcpension@gmail.com.

Contact Person: Dr. Bappaditya Dutta, Works Manager/Admin, Ph: 033-25694022
Tarak Manna, LDC/Estt, Ph: 033-25600034

B. Dutta
15/7

(DR. BAPPADITYA DUTTA)
WORKS MANAGER/Admin.
FOR GENERAL MANAGER

To
The General Manager,
Ordnance Factory, Dum Dum,
Kolkata-700028

SL NO. _____ (For Office Use)

Sub: Implementation of Govt's decisions on the recommendations of the Seventh Central Pay Commission-Revision of pension of pre-2016 pensioners/family pensioners:-

Ref: OFDC Letter No. 01/75/Pre-2016/Revision/P.Cell/ESTT, dated 08-07-2017

1. Name of the Pensioner/Employee _____
2. Original PPO NO. _____
3. Nature of Pension(i.e. Superannuation/Voluntary) _____
4. Type of Pension(i.e. Service/Family) _____
5. Address of the Pensioner(with PIN) _____

6. PAN No. _____
7. Aadhar No. _____
8. E-mail _____
9. Mobile No. _____
10. Date of Birth (Pensioner) _____
11. Date of Appointment _____
12. Date of Retirement/Death _____
13. Post last held _____
14. Last Pay drawn ₹ _____
15. Pay Scale _____
16. Net Qualifying Service _____ (YY-MM-DD)
17. Family Pensioner Name _____
18. Family Pensioner Date of Birth _____
19. Relationship _____
20. Family Pensioner Aadhar No. _____
21. Family Pensioner PAN number _____
22. Basic Pension at the time of Retirement/Death ₹ _____
23. Type of PDA (whether Bank/DPDO) _____
24. PDA Station _____

25. Name of the Bank/DPDO _____

26. Pension A/c No. _____

27. IFSC Code of Bank Br. _____

28. Bank Branch _____

Enclosure:

1. Copy of Original, Revised, Corrigendum PPO (Self attested) – 2 copies
2. Copy of PAN CARDS (Self attested) – 2 copies
3. Copy of Aadhar Cards (Self attested) – 2 copies
4. Bank Details of Pension a/c included IFSC Code (Copy of Bank Pass Book/Cancelled Cheque) – 2 copies

Date:

Place:

Signature of the Pensioner

FOR OFFICE USE

29. BSR Code of CPPC _____

30. 7TH CPC Level of Pay _____

31. 7TH CPC Pay Index _____

32. 7TH CPC Notional Pay (as on 01-01-2016) ₹ _____