



No.01/75/Pre-2016/Revision/P.Cell/ESTT

Dated: 08-07-2017

**Applications are invited in the prescribed format for revision of Pension of Pre-2016 Pensioners/Family Pensioners who has retired/worked last from Ordnance Factory Dum Dum (OFDC) under Ministry of Defence.**

Only employees retired/worked last from OFDC (Pensioners/Family Pensioners) are requested to apply in the prescribed proforma as enclosed below along with the following relevant documents in support of their claim.

- Self-Attested copy of Original PPO, Revised PPO, Corrigendum PPO.
- Latest Address of the Pensioners/Family Pensioner.
- Self-Attested copy of Pan Card.
- Self-Attested copy of Aadhar Card.
- Mobile No.
- Email Id, if any.
- Bank details along with IFSC of Paying Branch (Pension account).

Pensioners may submit the aforesaid documents (2 copies of each document) alongwith the application form by hand at Establishment Section in OFDC during the working hours and may also send the scanned documents alongwith the filled application form in pdf format by email at [ofdcpension@gmail.com](mailto:ofdcpension@gmail.com).

Contact Person: Dr. Bappaditya Dutta, Works Manager/Admin, Ph: 033-25694022  
Tarak Manna, LDC/Estt, Ph: 033-25600034

*B. Dutta*  
15/7

(DR. BAPPADITYA DUTTA)  
WORKS MANAGER/Admin.  
FOR GENERAL MANAGER

To  
The General Manager,  
Ordnance Factory, Dum Dum,  
Kolkata-700028

SL NO. \_\_\_\_\_ (For Office Use)

*Sub: Implementation of Govt's decisions on the recommendations of the Seventh Central Pay Commission-Revision of pension of pre-2016 pensioners/family pensioners:-*

Ref: OFDC Letter No. 01/75/Pre-2016/Revision/P.Cell/ESTT, dated 08-07-2017

1. Name of the Pensioner \_\_\_\_\_
2. Original PPO NO. \_\_\_\_\_
3. Nature of Pension(i.e. Superannuation/Voluntary) \_\_\_\_\_
4. Type of Pension(i.e. Service/Family) \_\_\_\_\_
5. Address of the Pensioner(with PIN) \_\_\_\_\_  
\_\_\_\_\_
6. PAN No. \_\_\_\_\_
7. Aadhar No. \_\_\_\_\_
8. E-mail \_\_\_\_\_
9. Mobile No. \_\_\_\_\_
10. Date of Birth (Pensioner) \_\_\_\_\_
11. Date of Appointment \_\_\_\_\_
12. Date of Retirement/Death \_\_\_\_\_
13. Post last held \_\_\_\_\_
14. Last Pay drawn ₹ \_\_\_\_\_
15. Pay Scale \_\_\_\_\_
16. Net Qualifying Service \_\_\_\_\_ (YY-MM-DD)
17. Basic Pension at the time of Retirement/Death ₹ \_\_\_\_\_
18. Type of PDA (whether Bank/DPDO) \_\_\_\_\_
19. PDA Station \_\_\_\_\_
20. Name of the Bank/DPDO \_\_\_\_\_
21. Pension A/c No. \_\_\_\_\_
22. IFSC Code of Bank Br. \_\_\_\_\_
23. Bank Branch \_\_\_\_\_

Enclosure:

1. Copy of Original, Revised, Corrigendum PPO (Self attested) – 2 copies
2. Copy of PAN CARD (Self attested) – 2 copies
3. Copy of Aadhar Card (Self attested) – 2 copies
4. Bank Details of Pension a/c included IFSC Code (Copy of Bank Pass Book/Cancelled Cheque) – 2 copies

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Signature of the Pensioner

FOR OFFICE USE

24. BSR Code of CPPC \_\_\_\_\_
25. 7<sup>TH</sup> CPC Level of Pay \_\_\_\_\_
26. 7<sup>TH</sup> CPC Pay Index \_\_\_\_\_
27. 7<sup>TH</sup> CPC Notional Pay (as on 01-01-2016) ₹ \_\_\_\_\_